

# FLORIDA CROWN WORKFORCE BOARD, INC. POLICY

**POLICY TITLE: Handicap Parking Enforcement Policy**

**POLICY NUMBER: OPS-012-03**

**DATE EFFECTIVE: May 05, 2003**

**DATE REVIEWED: July 20, 2010**

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## **APPLICATION**

Florida Crown Workforce Board, Inc.'s (FCWB) Career Centers, Employers' Service Center and Administrative Office.

## **PURPOSE**

To define FCWB's policy of enforcing The Americans with Disabilities Act (ADA) and handicap parking by permitted individuals only.

## **POLICY**

It is the goal and mission of FCWB to provide assistance to all eligible customers of Region 7. Therefore, it is imperative that customers have access to our facilities.

### **Parking Lots:**

Each FCWB facility has designated handicap accessible parking spaces for customers' and employees' use. Such parking spaces are clearly defined with signs bearing the internationally accepted trademark of a person in a wheelchair, and should be used by permitted individuals only.

The following outlines the procedure for enforcing this policy:

- Only those individuals possessing a handicap parking emblem on their vehicle tag or a "hanger" on their rearview mirror (or other visible place) are permitted to park in a handicapped identified parking space.
- If a vehicle is found to be parked in a handicap parking space whereas a parking permit is not visible from the outside then the driver should be asked to show their permit or to remove the vehicle immediately.
- If the individual refuses to comply then the local law enforcement agency is to be called and the problem reported. At no time should any FCWB staff member or One Stop partner engage in an argumentation with an individual regarding parking.
- In some cases it may be clearly apparent that either the driver or the passenger in a vehicle requires handicap accessible parking and at other times a physical impairment may not easily be visible. It is not FCWB's intent to judge a physical need but to enforce

the Americans with Disabilities Act regarding accessible parking. In a situation whereas the individual requires handicap accessible parking but cannot produce a permit, the individual should be allowed to park in a handicap parking space but should be reminded that he/she should obtain a parking permit from the Department of Motor Vehicles for future use.

- Access to, or the denial of access to, handicap parking shall not be given to an individual based on race, color, type of vehicle or for any reason other than that person possessing or not possessing the appropriate permit.

**ACTION**

All FCWB Career Centers, Employers' Service Center and Administrative Office personnel will adhere to this policy.

Approved: *John Chastain*  
**John Chastain, Executive Director**